

EQUAL OPPORTUNITY / SEXUAL HARASSMENT COMPLAINT PROCESS



Make an informal complaint. Report inappropriate behavior without initiating a full investigation. This may be most appropriate for minor infractions when the victim simply wants the behavior stopped.



Call the Equal Opportunity Hot Line at your installation to clarify whether an incident or behavior qualifies as sexual harassment or discrimination.
 Headquarters
 Department of the Army
 1-800-267-9964

If Behavior Persists

File a formal written complaint on a DA Form 7279-R with any of the following agencies. Complaints must be filed within 60 days of the incident. Complaints made after 60 days may be pursued at the commander's discretion.

CHAIN OF COMMAND	EQUAL OPPORTUNITY ADVISOR	INSPECTOR GENERAL	HOUSING REFERRAL OFFICE	JUDGE ADVOCATE GENERAL	MILITARY POLICE OR CRIMINAL INVESTIGATOR	CHAPLAIN	MEDICAL AGENCY
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Complaints, except those filed with the I.G., must be acted upon within three calendar days. Complaints filed with an agency against a member of the Chain of Command will be referred to the next higher commander in the chain. All formal complaints will be reported within 72 hours to the first General Courts-Martial Convening Authority (GCMCA) in the Chain of Command. Provide a progress report to the GCMCA 21 days after the date on which the investigation commenced and 14 days thereafter until completion.

3 DAYS

The commander or the investigating officer appointed by the commander has 14 calendar days to investigate the allegations. The commander will meet with the victim and the subject(s) of the complaint to discuss the outcome and results. A 30-day extension may be granted from the next higher commander if circumstances require it. Further extensions can be approved only by the first General Officer in the Chain of Command. Complainants must be notified of extensions.

14 DAYS

The complainant and/or subject(s) of the complaint have seven calendar days to appeal to the next higher commander if he or she is dissatisfied with the investigation results or actions taken. That commander has 14 days to act on the appeal and provide written feedback on the results. Final decisions on complaints/appeals not resolved at brigade level rest with the General Courts-Martial Convening Authority.

7 DAYS

30-45 days after final decision of the formal complaint (substantiated and unsubstantiated), an assessment is conducted by the Equal Opportunity Advisor to determine the effectiveness of any corrective actions taken and to detect and deter any incidents of reprisal. Reports and recommendations are submitted to the Commander on a DA Form 7279-1-R NLT 45 days following final decisions made on complaints.

30-45 DAYS

ARMY

EQUAL OPPORTUNITY COMPLAINT FORM

For use of this form, see AR 600-20; the proponent agency is DCSPER

PRIVACY ACT STATEMENT

AUTHORITY: Title 10, USC Section 3013, Secretary of the Army: Army Regulation 600-20, Army Command Policy and E.O. 9397 (SSN)

PRINCIPAL PURPOSE: To provide a means for filing complaint based on discrimination due to race, color, religion, or national origin.

ROUTINE USES: None

DISCLOSURE: Voluntary; However, failure to provide all the requested information could lead to rejection of complaint for inadequate data.

1. NAME	2. RANK	3. SSN	4. UNIT
5. RACE/ETHNIC GROUP		6. GENDER	7. DATE (YYYY/MM/DD)

PART I - COMPLAINT

8a. **NATURE OF COMPLAINT.** *(Give, in as much detail as possible, the basis for your complaint; describe the incident/behavior(s) and date(s) of the occurrence(s); the names of parties involved, witnesses, and to whom it may have been previously reported; plus, any additional information that would be helpful in resolving your complaint. Attach additional sheets, as needed.)*

8b. **REQUESTED REMEDY.** *(What do you think the final outcome should be?)*

9a. **AFFIDAVIT.**

I, _____ have read or have had read to me this statement which begins on this page (*page 1*) and ends on page _____. I fully understand the contents of the entire statement made by me. The statement is true. I have initialed all corrections. I made the statement without threat of punishment, and without coercion, unlawful influence, or unlawful inducement.

(Signature of Person Making Statement)

Subscribed and sworn to before me, a person authorized by law to administer oaths, this

_____ day of _____, _____ at _____.

(Signature of Person Administering Oath)

(Typed/Printed Name of Person Administering Oath)

9b. **AGENCY RECEIVING COMPLAINT.**

I acknowledge receipt of this complaint from _____ (*name/rank*) of _____ (*unit*) on _____ (*date*).

I understand I have 3 calendar days (*next drill period for reserve soldiers*) in which to refer this complaint to the appropriate commander of the complainant.

9c. NAME	9d. GRADE	9e. DATE (YYYY/MM/DD)
9f. AGENCY		9g. SIGNATURE

10a. ACKNOWLEDGEMENT.

I acknowledge receipt of this complaint, on behalf of *(complainant's name)* _____, submitted to me by *(name, rank, alternative agency)* _____ on _____.

I understand I have 14 calendar days *(3 weekend drill periods for Reserve components)* in which to initiate an investigation into the complaint, implement a plan to prevent reprisal, complete the investigation, and inform the complainant of the results of that investigation. All formal complaints will be reported within 72 hours to the first GCMCA in the chain of command.

10b. NAME	10c. GRADE	10d. DATE (YYYY/MM/DD)
10e. ORGANIZATION	10f. SIGNATURE	

PART II - RESULTS OF INVESTIGATION

11a. I *(name of commander)* _____ reviewed the report of investigation into your allegations. I concur nonconcur with the findings of the investigating officer. I find that your allegations are: substantiated unsubstantiated. I base my decision on the following points:

11b. SIGNATURE OF COMMANDER	11c. DATE (YYYY/MM/DD)
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PART III - ACTIONS TO RESOLVE COMPLAINT

12a. The command has done *(or will do)* the following actions to resolve this complaint and continue to prevent acts of reprisal:

12b. ADVISEMENT TO COMPLAINANT: You have the right to appeal these actions to resolve your complaint. You will have 7 days *(next weekend drill for Reserve components)* to submit your appeal in writing. If you elect not to appeal, your case is considered closed. If you decide to appeal, state the basis of, or grounds for, your appeal in the space below. I will refer your appeal to the appellate authority, who will review your case and provide you feedback when that review is completed.

12c. SIGNATURE OF COMMANDER	12d. DATE (YYYY/MM/DD)
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12e. ACKNOWLEDGEMENT BY THE COMPLAINANT AND SUBJECT(S) OF THE COMPLAINT OF FINDINGS, FEEDBACK, AND APPEALS OPTIONS

_____	_____
<i>(Signature of Complainant)</i>	<i>(Date)</i>
_____	_____
<i>(Signature of Subject(s) of Complaint)</i>	<i>(Date)</i>

FOR ADDITIONAL SUBJECT(S) OF COMPLAINT, USE A BLANK SHEET OF PAPER.

PART IV - APPEAL

13a. I elect to appeal the outcome of my complaint for the following reasons

Continuation sheet(s) is attached Continuation sheet(s) is not attached

13b. COMPLAINANT'S SIGNATURE	13c. DATE (YYYY/MM/DD)
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13d. I have reviewed the complaint file, the investigative findings, and other information regarding this case. My findings are:

13e. SIGNATURE OF APPELLATE AUTHORITY	13f. DATE (YYYY/MM/DD)
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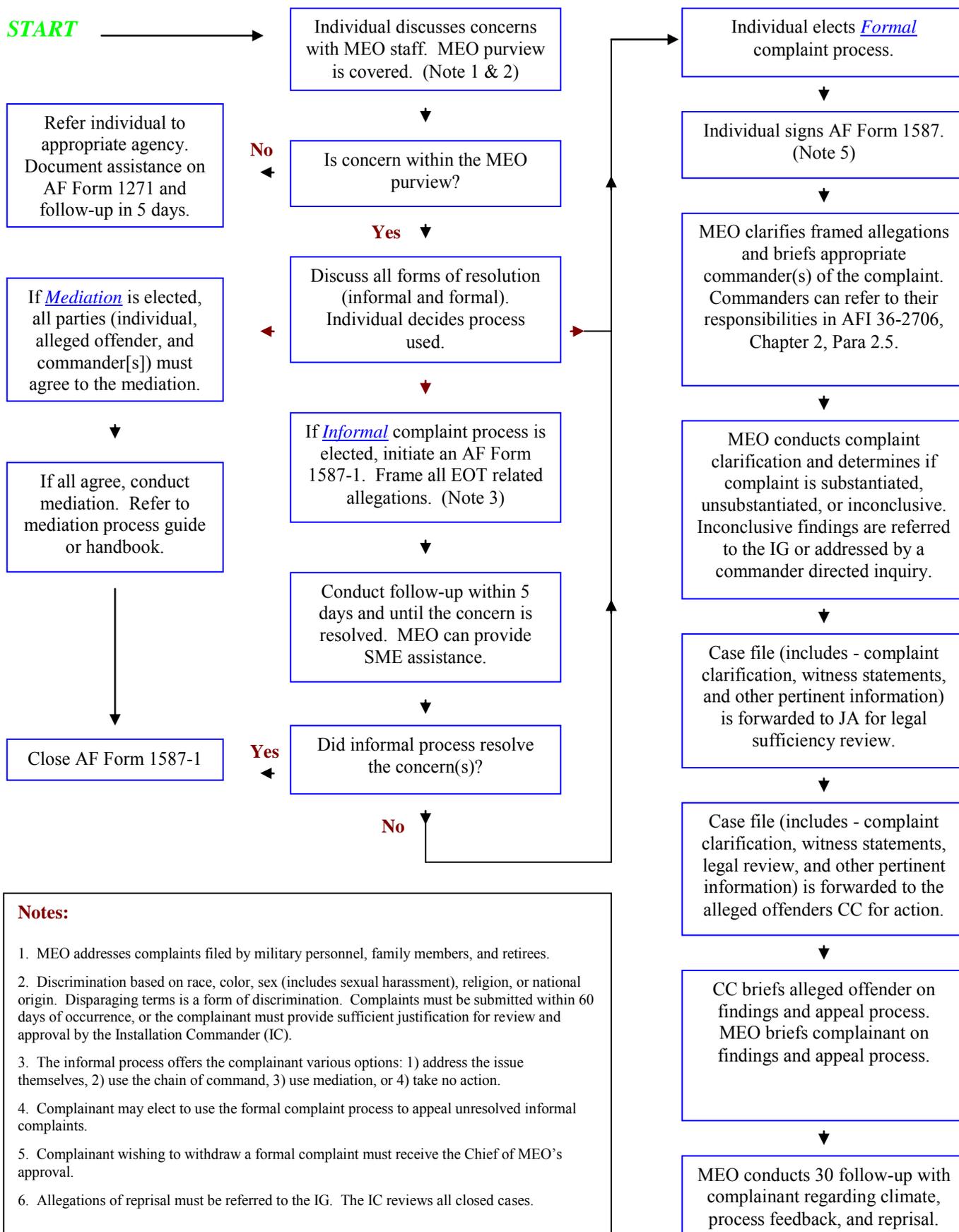
13g. I acknowledge being counseled concerning the outcome of this appeal.

13h. SIGNATURE OF COMPLAINANT	13i. DATE (YYYY/MM/DD)
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MILITARY EQUAL OPPORTUNITY COMPLAINT PROCESSING CHART

AIR FORCE

START



Notes:

1. MEO addresses complaints filed by military personnel, family members, and retirees.
2. Discrimination based on race, color, sex (includes sexual harassment), religion, or national origin. Disparaging terms is a form of discrimination. Complaints must be submitted within 60 days of occurrence, or the complainant must provide sufficient justification for review and approval by the Installation Commander (IC).
3. The informal process offers the complainant various options: 1) address the issue themselves, 2) use the chain of command, 3) use mediation, or 4) take no action.
4. Complainant may elect to use the formal complaint process to appeal unresolved informal complaints.
5. Complainant wishing to withdraw a formal complaint must receive the Chief of MEO's approval.
6. Allegations of reprisal must be referred to the IG. The IC reviews all closed cases.

Attachment 2

SAMPLE, AF FORM 1271 (MILITARY)

EQUAL OPPORTUNITY RECORD OF ASSISTANCE/CONTACT						File No. NM-10-022
PRIVACY ACT STATEMENT						
<p><i>AUTHORITY: 10 U.S.C. 8013, AFI 36-2706, Equal Opportunity (EO) Program.</i> <i>PURPOSE: To collect and resolve complaints that are not related to unlawful discrimination or sexual harassment.</i> <i>ROUTINE USES: Disclosures permitted under 5 U.S.C. 552a(b). May be specifically disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(3). "DoD Blanket Routine Uses Apply."</i> <i>DISCLOSURE: Voluntary. All information provided will be used to facilitate resolution of concerns. Failure to provide required information may make it difficult to successfully resolve concerns in a timely manner.</i></p>						
I. CUSTOMER IDENTIFICATION						
1. NAME	2. GRADE	3. UNIT/OFFICE	4. PHONE	5. SEX	6a. RACE	6b. HISPANIC DECLARATION
Arr, Mel	E-6	123 FSS	123-4567	M	BL	NO
II. DESCRIPTION OF ASSISTANCE						
7. DATE	8. CATEGORY OF ASSISTANCE <input type="checkbox"/> Out and About <input type="checkbox"/> EO General Assistance/Contact <input checked="" type="checkbox"/> Non-EO Assistance <input type="checkbox"/> Non-EO ADR					
20100801	<input type="checkbox"/> Briefing (Number briefed: _____) <input type="checkbox"/> Subject Matter Expert <input type="checkbox"/> UCA (Type: _____/Personnel _____) <input type="checkbox"/> Special Observance					
9. AREA OF CONCERNS <input type="checkbox"/> Appt/Hire <input type="checkbox"/> Assignment of Duties <input type="checkbox"/> Co-worker Dispute <input type="checkbox"/> Disciplinary Action <input type="checkbox"/> Duty Hours						
<input type="checkbox"/> Evaluation/Appraisal <input type="checkbox"/> Non-Sexual Harassment <input type="checkbox"/> Pay <input checked="" type="checkbox"/> Supervisor Dispute <input type="checkbox"/> Training						
<input type="checkbox"/> Other Specify: _____						
10. SUMMARY OF CONCERNS						
<p>On 3 Aug 10, TSgt Mel Arr visited the EO Office and spoke with MSgt Jason Emm. TSgt Arr indicated his supervisor, MSgt June Cee, has been treating him unfairly the last couple of weeks. TSgt Arr stated he has been denied leave and forced to work overtime to complete various tasks. TSgt Arr stated his leave has been on the books for several months and that the tasks he is being asked to complete could easily be completed during the duty day as they have no suspense. TSgt Arr stated he never had a problem with MSgt Cee until he recently brought to light possible government travel card abuse by MSgt Cee. TSgt Arr stated he spoke directly with MSgt Cee about his concerns, but that MSgt Cee responded with "It is what it is." TSgt Arr stated he does not understand why he is being punished for showing integrity.</p>						
11. SUMMARY OF ASSISTANCE						
<p>MSgt Emm explained EO purview to TSgt Arr and asked if he felt the treatment he was receiving was based on any of the protected categories. TSgt Arr stated he did not feel it was, but that he still felt like he was being punished for doing the right thing. MSgt Cee suggested that TSgt Arr speak with someone in his chain-of-command about his concerns. TSgt Arr indicated he would feel comfortable addressing the matter with the First Sergeant or Commander. MSgt Emm called MSgt Jack Eff, 123 FSS/CCF, and set up an appointment for TSgt Arr to meet with him on 2 Aug 10.</p>						
12. REFERRED TO <input type="checkbox"/> CC <input type="checkbox"/> CCF <input type="checkbox"/> CCM <input type="checkbox"/> CPS <input type="checkbox"/> HC <input type="checkbox"/> IG <input type="checkbox"/> JA <input type="checkbox"/> MPS <input type="checkbox"/> OIC <input type="checkbox"/> SG <input type="checkbox"/> Supervisor <input type="checkbox"/> Union <input type="checkbox"/> None <input type="checkbox"/> Other						
13. FOLLOW-UP ACTIONS						
<p>10 Aug 10: MSgt Emm called and spoke with TSgt Arr. TSgt Arr indicated he visited with the First Sergeant and determined the situation was nothing but a misunderstanding. TSgt Arr stated that he and MSgt Cee spoke more about the situation and are now getting along. TSgt Arr thanked MSgt Emm for his assistance.</p> <p>No further EO action required at this time.</p>						
III. ADMINISTRATION						
14. TIME SPENT	15. EO SPECIALIST			16. SIGNATURE		
1.0	MSgt Jason Emm					
17. DATE CLOSED	18. EO DIRECTOR			19. SIGNATURE		
20100810	CMSgt Rob Que					

Attachment 3

SAMPLE, AF FORM 1587-1 (MILITARY)

MILITARY EQUAL OPPORTUNITY INFORMAL COMPLAINT SUMMARY							Case File Number: IC-10-001									
PRIVACY ACT STATEMENT																
<p><i>AUTHORITY: 10 U.S.C. 8013, AFI 36-2706, Equal Opportunity (EO) Program.</i> <i>PURPOSE: To record and resolve complaints of unlawful discrimination or sexual harassment.</i> <i>ROUTINE USES: Disclosures permitted under 5 U.S.C. 552a(b). May be specifically disclosed outside the DoD as a routine use pursuant to 5 U.S.C. 552a(3). "DoD blanket routine uses apply."</i> <i>DISCLOSURE: Voluntary. All information provided will be used to facilitate resolution of concerns. Failure to provide required information may make it difficult to successfully resolve concerns in a timely manner.</i></p>																
I. COMPLAINANT INFORMATION																
1. NAME (Last, First, MI) Arr, Jane	2. GRADE E-3	3. UNIT/OFFICE 123 SFS/SE	4. PHONE 123-4567	5. AFSC 3S031	6. SEX F	7a. RACE WH	7b. HISPANIC DECLARATION HL									
II. DESCRIPTION OF COMPLAINT																
8. ALLEGED OFFENDER DEMOGRAPHICS:							DISCRIMINATION TYPE:									
GRADE	UNIT/OFFICE	SEX	RACE	HISP DEC	AFSC	AREA	R	C	NO	S	REL	SH:	V	NV	P	Oth
A. E-6	123 SFS/SE	M	WH	NO	3S071	Supervisor	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>						
B.							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C.							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D.							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. SPECIFIC ALLEGATIONS OF UNLAWFUL DISCRIMINATION																
<p>I feel I have been discriminated against based on my National Origin by my supervisor, TSgt Jack Emm.</p> <p>Allegation#1: On 26 Jul 10, TSgt Emm told me that I needed to turn off my "Crappy Latin Music" and play something in English.</p> <p>Allegation #2: On 28 Jul 10, TSgt Emm asked me if I was going trick or treating dressed as a "Chili Pepper" for Halloween.</p> <p>I feel TSgt Emm's statements were out of line and inappropriate, especially coming from an NCO. I do not feel comfortable working around him anymore as a result.</p>																
10. WORKED BY: <input checked="" type="checkbox"/> CC <input type="checkbox"/> CCF <input type="checkbox"/> OIC <input type="checkbox"/> Supervisor <input type="checkbox"/> Coworker <input type="checkbox"/> ADR <input type="checkbox"/> Other:																
III. ADMINISTRATION																
11. DATE 20100803	12. COMPLAINANT SIGNATURE			13. EO SPECIALIST MSgt Jason Eff			14. SIGNATURE OF EO SPECIALIST									

MILITARY EQUAL OPPORTUNITY INFORMAL COMPLAINT SUMMARY		Case File Number: IC-10-001
<p>15. SUMMARY OF INTERVIEW</p> <p>A1C Arr was briefed on EO purview and options to resolve her concerns to include the informal and formal complaint process. A1C Arr was informed the EO Office does not have a privilege of confidentiality, but that all information provided is for official use only and that her privacy would be protected as much as possible. A1C Arr was informed that disclosure of a case file is protected by the Privacy Act and Freedom of Information Act (FOIA). A1C Arr elected to file an informal complaint and have her first sergeant, SMSgt Marshall Wye, work the issue. A1C Arr was then briefed of her right to file a formal complaint as appeal of the informal complaint if she is not satisfied with the process or if she should have problems in the future. A1C Arr was finally briefed to report any type of reprisal as a result for filing this complaint to the IG office.</p> <p>The EO office felt the complaint should be documented based on the nature of the allegation as it could be a violation of the Air Force's policy on unlawful discrimination. It is unclear if this allegation has had any impact on the unit/installation HRC at this time.</p>		
<p>16. FOLLOW-UP ACTIONS</p> <p>3 Aug 10: MSgt Eff called Lt Col Rose Zee, 123 SFS/CC, to inform her of the complaint filed by A1C Arr. MSgt Eff informed Lt Col Zee that A1C Arr requested that the first sergeant address the situation and that he would be contacting him to brief him on his responsibility in addressing the situation.</p> <p>3 Aug 10: MSgt Eff called and informed SMSgt Vee, 123 SFS/CCF, about the complaint and his responsibilities in the case. SMSgt Vee indicated he would immediately look into the matter</p> <p>10 Aug 10: MSgt Eff called SMSgt Vee to inquire on the status of his inquiry. SMSgt Vee stated he had one more individual to interview today and would be making a final report.</p> <p>13 Aug 10: SMSgt Vee contacted the EO Office and informed MSgt Eff that he substantiated the allegations against TSgt Emm. SMSgt Vee stated that TSgt Emm received an LOR and that he wanted to refer him to the EO Office for additional HRE training.</p> <p>14 Aug 10: MSgt Eff contacted A1C Arr and briefed her on the outcome of the complaint. A1C Arr stated she was satisfied with the process.</p>		
<p>17. DISPOSITION: <input checked="" type="checkbox"/> Resolved <input type="checkbox"/> Unresolved <input type="checkbox"/> Formal Complaint</p>		<p>18. PROCESS TIME 5</p>
<p>19. DATE CLOSED 20100814</p>	<p>20. EO DIRECTOR (Name, Grade) CMSgt Rob Que</p>	<p>21. SIGNATURE</p>

Attachment 4

SAMPLE, AF FORM 1587 (MILITARY)

MILITARY EQUAL OPPORTUNITY FORMAL COMPLAINT SUMMARY							Case File Number: FC-10-002									
PRIVACY ACT STATEMENT																
<p><i>AUTHORITY: Title 10 U.S.C. 8013, AFI 36-2706, Equal Opportunity Program (EO) Program.</i> <i>PURPOSE: To record and resolve complaints of unlawful discrimination or sexual harassment.</i> <i>ROUTINE USES: Disclosures permitted under 5 U.S.C. 552a(b). May be specifically disclosed outside the DOD as a routine use pursuant to 5 U.S.C. 552a(3). "DoD blanket routine uses apply."</i> <i>DISCLOSURE: Voluntary. All information provided will be used to facilitate resolution of concerns. Failure to provide required information may make it difficult to successfully resolve concerns in a timely manner.</i></p>																
I. COMPLAINANT INFORMATION																
1. NAME (Last, First, MI) Arr, Jane	2. GRADE E-3	3. UNIT/OFFICE 123 LRS/LG	4. PHONE 123-4567	5. AFSC 3S031	6. SEX F	7a. RACE WH	7b. HISPANIC DECLARATION NO									
8. COMMANDER'S NAME (Last, First, MI) Zee, Frank	9. GRADE O-4	10. UNIT/OFFICE 123 LRS/CC	11. PHONE 123-9876													
II. DESCRIPTION OF COMPLAINT																
12. ALLEGED OFFENDER DEMOGRAPHICS:							DISCRIMINATION TYPE:									
GRADE	UNIT/OFFICE	SEX	RACE	HISP DEC	AFSC	AREA	R	C	NO	S	REL	SH:	V	NV	P	Oth
A. E-6	123 LRS/LG	M	WH	NO	3S071	Supervisor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B.							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C.							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
D.							<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. SPECIFIC ALLEGATIONS OF UNLAWFUL DISCRIMINATION																
<p>I feel I have been sexually harassed by TSgt John Exx, 123 LRS.</p> <p>ALLEGATION #1: On 27 Jul 10, I was introduced to TSgt Exx when I reported to my duty section. When I told TSgt Exx that I was from California, he responded with the comment, "I guess I need to go to California and get me one of those 'HOT' California blondes."</p> <p>ALLEGATION #2: On 29 Jul 10, TSgt Exx approached me from behind, leaned over me, placed his hands on both of my shoulders, and began to rub them. TSgt Exx then asked in a flirty way, "what cha doing?" TSgt Exx then stood and placed one of his hands on my lower back and began rubbing it in a circular motion while he was talking to someone else in the office.</p> <p>I was offended by TSgt Exx's comment and feel it was inappropriate for him to say to anyone, but especially me as a new Airman in the unit. I also don't feel comfortable being around TSgt Exx now as I will always wonder if he will touch me the way he did.</p>																
14. REFERRED TO: <input type="checkbox"/> AAFES <input type="checkbox"/> DECA <input type="checkbox"/> HMO <input type="checkbox"/> IG <input type="checkbox"/> Other																
III. ADMINISTRATION																
15. DATE 20100803	16. COMPLAINANT SIGNATURE		17. EO SPECIALIST TSgt Robert Wye			18. SIGNATURE OF EO SPECIALIST										

MILITARY EQUAL OPPORTUNITY FORMAL COMPLAINT SUMMARY		Case File Number: FC-10-002	
IV. COMPLAINT PROCESSING ACTIONS			
19. SUMMARY OF INTERVIEW			
<p>After explaining her allegations, A1C Arr was briefed on EO purview and asked if she felt her concerns fell under any of the protected categories of unlawful discrimination. A1C Arr stated she felt the comments and actions were a form of sexual harassment. A1C Arr was then briefed on the options to address her concerns to include the informal and formal complaint process. After hearing how the informal and formal complaint processes work, A1C Arr elected to file a formal complaint.</p> <p>The EO Office felt the complaint should be opened based on the nature of the alleged physical contact and comments made by TSgt Exx. If true, the contact and comments are a violation of the Air Force's policy on EOT. It is unclear if this allegation has had any impact on the unit or installation HRC.</p>			
20. EO ACTIONS TAKEN			
<p>3 Aug 10: TSgt Wye notified Maj Frank Zee, 123 LRS/CC, of the complaint filed by A1C Arr and his responsibilities in the formal complaint process.</p> <p>3 Aug 10: TSgt Wye sent the initial NDAA Sexual Harassment Reporting Message to the GCMCA.</p> <p>4 Aug 10: TSgt Wye interviewed A1C Sally Que, witness</p> <p>4 Aug 10: TSgt Wye interviewed Maj Mike Eff and SSgt Jessica Cee, witnesses</p> <p>5 Aug 10: MSgt Vee interviewed SSgt Jackie Jae, witness.</p> <p>6 Aug 10: TSgt Wye interviewed TSgt John Exx. After being read his Article 31 Rights Advisement, TSgt Exx elected not to make a statement.</p> <p>7-8 Aug 10: Weekend</p> <p>11 Aug 10: TSgt Wye completed the clarification report and forwarded it to 123 ABW/JA for review. Suspense for JA review is 19 Aug 10.</p> <p>11 Aug 10: TSgt Wye called and gave A1C Arr an update on the status of her complaint.</p> <p>14-15 Aug 10: Weekend</p> <p>18 Aug 10: 123 ABW/JA returned the report to the EO Office where they concurred with EO's findings. TSgt Wye packaged the report and took it to Maj Zee for his review and action. Maj Zee's suspense is 25 Aug 10.</p> <p>18 Aug 10: TSgt Wye called and gave A1C Arr an update on the status of her complaint.</p> <p>25 Aug 10: Maj Zee returned the case to the EO Office. Maj Zee stated he administered TSgt Exx a LOR.</p> <p>26 Aug 10: TSgt Wye briefed A1C Arr on the outcome of her complaint. A1C Arr indicated she was satisfied with the outcome and service provided by the EO Office.</p> <p>28-29 Aug 10: Weekend</p> <p>30 Aug 10: TSgt Wye sent the final NDAA Sexual Harassment Reporting Message to the GCMCA.</p>			
21. COMPLAINT WAS:		22. EO Process Time:	
<input type="checkbox"/> Facilitation <input checked="" type="checkbox"/> Substantiated <input type="checkbox"/> Unsubstantiated		6	
23. LEGAL REVIEW		24. DATE	25. JA REVIEWING OFFICIAL
<input checked="" type="checkbox"/> Concur <input type="checkbox"/> Nonconcur <input type="checkbox"/> N/A		20100818	
		26. JA PROCESS TIME	
		5	
27. COMPLAINANT ASSESSMENT <i>(not applicable for anonymous complaints)</i>			
A. My allegations were thoroughly addressed.		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No (Initials) _____
B. I am satisfied with the assistance provided by the EO staff.		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No (Initials) _____
C. I was briefed on the EO appeals process as defined in AFI 37-2706		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No (Initials) _____
D. I believe I have been subject to reprisal.		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No (Initials) _____
28. DATE CLOSED	29. COMPLAINANT SIGNATURE	30. EO SPECIALIST	31. EO SPECIALIST SIGNATURE
20100826		TSgt Robert Wye	