



Judicial Proceedings Panel Subcommittee  
Minutes of February 8, 2017 Subcommittee Meeting

**AUTHORIZATION:** The Judicial Proceedings Since Fiscal Year 2012 Amendments Panel (JPP or Panel), is a federal advisory committee established pursuant to Section 576(a)(2) of the National Defense Authorization Act (NDAA) for Fiscal Year (FY) 2013, as amended by section 1731(b) of the NDAA for FY 2014 and section 546 of the NDAA for FY 2015, and in accordance with the Federal Advisory Committee Act of 1972, the Government in Sunshine Act of 1976, and governing federal regulations.

At the Secretary of Defense's direction, the JPP Subcommittee (the Subcommittee) has been established under the JPP. The JPP tasked the Subcommittee to conduct site visits at various military installations throughout the United States and Asia for the purpose of gathering information on the military's handling of sexual assault litigation from the men and women who are actually investigating, litigating, and supporting these cases. In an effort to provide an accurate assessment of the results from the site visits, the Subcommittee requested additional information to fully inform its recommendations to the JPP.

**EVENT:** The Subcommittee held a telephonic meeting on February 8, 2017, from 10:03 a.m. to 11:04 a.m. to deliberate and finalize its report on Sexual Assault Investigations in the Military.

**LOCATION:** The meeting was held telephonically, with the below-listed Subcommittee members calling in to a centralized line at the Judicial Proceedings Panel Office, 875 North Randolph Street, Suite 150, Arlington, Virginia, 22203.

**MATERIALS:** A transcript of the meeting, as well as preparatory materials provided to the JPP Subcommittee members prior to, during and after the meeting, are incorporated herein by reference and listed individually below.

## PARTICIPANTS

### Participating JPP Subcommittee Members:

The Honorable Barbara Jones, Chair  
Ms. Lisa Friel  
Ms. Laurie Kepros  
Dean Lisa Schenck  
Brigadier General (Retired) James Schwenk, U.S. Marine Corps  
Ms. Jill Wine-Banks

### Participating JPP Staff:

Captain Tammy Tideswell, U.S. Navy, JPP Staff Director  
Ms. Meghan Peters, Staff Attorney  
Ms. Terri Saunders, Staff Attorney

Other Participants:

Lt Col Jacqueline Stingl, Alternate Designated Federal Official (DFO)

**MEETING MINUTES**

Lt Col Stingl opened the meeting at 10:03 a.m.

Deliberations on Sexual Assault Investigations in the Military Report

The Subcommittee members discussed the draft report and proposed recommendations, and suggested additional changes. The members agreed that with the additional changes, the report was complete and ready for presentation to the JPP at the February 24, 2017 public meeting.

The meeting closed at 11:04 a.m.

**CERTIFICATION**

I hereby certify, to the best of my knowledge, the foregoing minutes are accurate and complete.



Barbara Jones

Chair

Judicial Proceedings Panel Subcommittee

**MATERIALS**

Meeting Record:

1. Transcript of February 8, 2017 JPP Subcommittee meeting, prepared by Neal R. Gross and Co., Inc.

Meeting Materials:

2. Subcommittee Report to the Judicial Proceedings Panel on Sexual Assault Investigations in the Military (Draft)