



UNITED STATES MARINE CORPS
MARINE CORPS RECRUIT DEPOT/WESTERN RECRUITING REGION
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SAN DIEGO, CALIFORNIA 92140-5001

DepO P1510.31
3A
20 Mar 2014

DEPOT ORDER P1510.31

From: Commanding General
To: Distribution List

Subj: STANDING OPERATING PROCEDURES FOR RECRUIT TRAINING (SHORT
TITLE: SOP FOR RECRUIT TRAINING)

Ref: (a) MCO 1510.32F
(b) DepO P5450.4L
(c) DepO P5400.29D
(d) MCO 1700.28B
(e) Manual for Courts-Martial (2012 Edition)
(f) MCO 1752.5B
(g) DepO 12752.2

1. Situation. This Order is published to maintain uniform policies and procedures for the conduct of recruit training. It incorporates adjustments to the Recruit Training Program of Instruction (POI), as well as training event sequencing within the respective Recruit Training Regiment (RTR) and Weapons and Field Training Battalion (WFTBn) training schedules.

2. Cancellation. DepO P1510.30P.

3. Scope. This Order is applicable to all personnel, military and civilian, assigned to Marine Corps Recruit Depot San Diego/Western Recruiting Region. This Order is punitive in nature. Violations of any of the provisions of this Order can provide the basis for disciplinary action prescribed in reference (b), under the Uniform Code of Military Justice for military personnel and reference (g) for civilian personnel.

3. Mission. To conduct recruit training in order to transform civilians into basically trained United States Marines who can succeed on the battlefield, in garrison, and in society.

4. Execution

a. Commander's Intent. To provide philosophy, policy, and direction on the conduct of recruit training and the standards

of conduct expected of those entrusted with the recruit training mission. **Each recruit training team member must understand and follow both the letter and intent of the guidance contained herein.** Personal acceptance of the letter and spirit of this Order, as well as other directives affecting recruit training, coupled with good judgment, common sense, and professional dedication, ensures mission accomplishment in a manner reflecting the highest credit on our Corps.

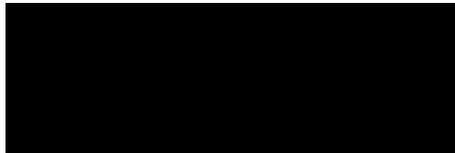
b. Concept of Operations. The RTR and WFTBn current edition directives set forth the training schedules and coordinating instructions used in recruit training aboard Marine Corps Recruit Depot (MCRD) San Diego and at Camp Pendleton. Those schedules will be executed in accordance with the instructions and intent outlined in this SOP.

5. Administration and Logistics. None.

6. Command and Signal

a. Command. This Order is applicable to MCRD/WRR.

b. Signal. This Order is effective the date it is signed.



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for the specific purpose of a platoon consuming these food items on the particular holiday.

d. Battalion Commanders are authorized to prohibit recruits from consuming any food mailed to them, including homemade and prepackaged food. This authority is not meant to be disciplinary in nature, but to allow commanders the ability to maintain the safety of the recruits under their charge. Recruits must receive and open any packages mailed to them; once opened and viewed by the recruit, the commander's ability to prohibit consumption of any food in that package becomes effective.

3201. Sexual Conduct

1. Sexual contact or conduct of any kind between recruits is prohibited while assigned to Recruit Training Regiment. Additionally, all permanent personnel are strictly prohibited from engaging in or participating in sexual contact or conduct of any kind with a recruit. Hazing, solicitation, sexual contact, conduct, and harassment willful or otherwise is strictly prohibited between recruits and/or permanent personnel while assigned to RTR.

3202. VIOLATION OF LAWFUL ORDER TO TRAIN

1. General. Recruits who become belligerent, who openly display defiance toward proper authority and who, after appropriate counseling, refuse to obey orders or perform assigned tasks may be restrained and detained by the Military Police. These recruits will usually be processed at the Military Police station for immediate subsequent release to the training battalion.

a. Violent Recruits. The Military Police may restrain, transport, and detain violent recruits or those who commit a criminal offense.

b. Refusal to Train. Recruits who have committed no offense, other than violation of a lawful order, typically do not require Military Police interaction.

3203. REQUEST MAST. Recruits have the right to request mast with their commanders. There should be no more than one working day delay from when the request is made to when the recruit meets with his commander. The first commander in a recruit's chain of command is the Company Commander. Series Commanders will ensure their recruits understand the following:



UNITED STATES MARINE CORPS
MARINE CORPS RECRUIT DEPOT/EASTERN RECRUITING REGION
PO BOX 19001
PARRIS ISLAND, SOUTH CAROLINA 29905-9001

DepO 1100.5B
SJA
11 JUL 2012

DEPOT ORDER 1100.5B

From: Commanding General
To: Distribution List

Subj: RELATIONSHIPS BETWEEN RECRUITING PERSONNEL AND
PROSPECTIVE APPLICANTS/MEMBERS OF THE DELAYED ENTRY
PROGRAM AND PRE-FLEET MARINES

Ref: (a) Manual for Courts-Martial (2012 ed.)
(b) DoD 5500.07-R

1. Purpose. To prescribe prohibited conduct by recruiting personnel with prospective applicants, members of the Delayed Entry Program (DEP), and Pre-fleet Marines in the Eastern Recruiting Region (ERR).
2. Cancellation. DepO 1100.5A.
3. Summary of Revision. This Order has been substantially revised and should be read in its entirety.
4. Applicability. This Order applies to all personnel assigned to any unit within the ERR. This Order is punitive in nature. Violations may result in adverse administrative action or prosecution under the Uniform Code of Military Justice.
5. Background. Nonprofessional personal relationships between recruiting personnel, prospective applicants, members of the DEP, and Pre-fleet Marines have become an increasingly serious problem that undermines traditional standards of good order and discipline, debilitates morale, and interferes with mission accomplishment. This problem further undermines the mission of recruit training by corrupting new applicants and new Marines of the very values we strive to instill at recruit training. To prevent this problem, recruiting personnel must conduct themselves in accordance with our Core Values and the highest professional standards. Recruiting personnel in the ERR will engage in strictly professional relationships with prospective applicants, members of the DEP, and Pre-fleet Marines.
6. Definitions.
 - a. Prospective Applicants: Those persons who (1) have expressed to recruiting personnel interest in an enlistment or

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officer accession program and have not disclosed any permanently disqualifying factor; (2) recruiting personnel are attempting to recruit but have not expressed interest in an enlistment or officer accession program; (3) are currently enrolled in high school; or (4) are currently enrolled in any Reserve Officers' Training Corps.

b. Members of the DEP: Those persons who have enlisted in the Marine Corps DEP and have not yet reported for active duty, including members of the U.S. Marine Corps Reserve awaiting orders to initial active duty or active duty for training.

c. Pre-fleet Marines: Those persons who are serving on active duty but have not yet completed initial accession training and follow on MOS training for their primary MOS (e.g., recruits, Marines on "boot leave," Marines on the Permissive Recruiter's Assistance Program, students at the School of Infantry, etc.).

d. Recruiting Personnel: All personnel assigned to any unit within the Eastern Recruiting Region.

e. Inappropriate Social Relationship: Any social contact, engagement, occasion or communication with a prospective applicant or member of the DEP that is unconnected to the official duties of recruiting personnel.

f. Sexual Relationship: Any sexual act or sexual contact, as defined in reference (a), with any prospective applicant, member of the DEP, or Pre-fleet Marine.

7. Action. Recruiting personnel are prohibited from engaging in, encouraging, soliciting, or otherwise seeking inappropriate social relationships or sexual relationships with any prospective applicant, member of the DEP, or Pre-fleet Marine. Examples of prohibited conduct include, but are not limited to:

a. Using the internet, email, or social media such as text or multimedia messaging to communicate with any prospective applicant, member of the DEP, or Pre-fleet Marine in an unprofessional or personal manner not directly related to recruiting.

b. Financial dealings of any kind with any prospective applicant, member of the DEP, or Pre-fleet Marine. This does not preclude limited financial dealings approved by reference (b).

c. Engaging in physical contact with any prospective applicant, member of the DEP, or Pre-fleet Marine other than reasonable physical contact in self defense, or when necessary to protect life, prevent serious physical injury, or carry out administrative activities.

d. Consuming alcoholic beverages in the presence of, or providing, either directly or through the use of a third party, alcoholic beverages to any prospective applicant, member of the DEP, or Pre-fleet Marine.

e. Hosting any prospective applicant, member of the DEP, or Pre-fleet Marine at the home of recruiting personnel for any reason, including "hanging out," without prior written approval from the Recruiting Station Commanding Officer.

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