

UNITED STATES MARINE CORPS
MARINE CORPS INSTALLATION
ADDRESS
CITY, STATE ZIP

From: Installation Sexual Assault Response Coordinator (SARC)
To: Sexual Assault Case Management Group Committee Members

Subj: MINUTES OF SEXUAL ASSAULT CASE MANAGEMENT GROUP (SACMG) MEETING OF XX
MON XXXX

Ref: (a) DoDI 6495.02
(b) MCO 1752.5b

I. The following commands/functional areas were present:

Depot Chief of Staff - *NAME*
Marine and Family Director - *NAME*
CHAP- *NAME*
SARC - *NAME*
PMO - *NAME*
NCIS- *NAME*
LSST- *NAME*
SARC- *NAME*
SJA - *NAME*
Medical- *NAME*
Behavioral Health Admin Assistant- *NAME*
Command Rep - *NAME*

II. Meeting convened at 0920.

III. Old Business

IV. Updates are as follows

SARC

Name

- o SIR and 8 day report complete
- o Unrestricted case is still being investigated by NCIS
- o Other *SNM* has been removed from Platoon
- o Victim received VLC and Community Counseling services
- o Victim is about to *PCS* and transfer case to *Command*

CMG Chair requested NCIS to look into the retaliation.

NCIS advised he will look into the retaliation.

V. Meeting adjourned approximately 1000